



Citizens Telephone Company of Hammond NY, Inc.

Hammond, New York 13646

Phone: 315-324-5911



APPLICATION FOR NEW SERVICE

NAME OF APPLICANT: _____

HOME PHONE NUMBER: _____

PHONE NUMBER THAT YOU CAN BE REACHED AT PRIOR TO INSTALLATION.

BILLING ADDRESS: _____

TELEPHONE DIRECTORY LISTING: _____

The undersigned hereby makes application to Citizens Telephone Company of Hammond, New York for telephone service to be applied at premises (leased or owned) by the applicant of _____ payment each month in advance at _____ per month for type of service RESIDENTIAL or BUSINESS.

The approval of this application by the manager of Citizens Telephone Company shall constitute a contract which shall be valid for a period of one month from the date thereof and shall continue for like periods thereafter unless terminated by either party by written notice at least thirty days before the expiration of any one of said periods.

If the credit we have requested from you is not satisfactory, we will require a deposit of _____. This deposit will be returned to you within _____ months, as long as the bill is paid on time each month.

APPLICANT'S SIGNATURE: _____

DATE: _____

SOCIAL SECURITY NUMBER: _____

DATE OF BIRTH: _____

CO APPLICANT'S SIGNATURE: _____

SOCIAL SECURITY NUMBER: _____

DATE OF BIRTH: _____

TWO CREDIT REFERENCES:

COMPANY NAME: _____

ADDRESS: _____

ACCOUNT NUMBER: _____

COMPANY NAME: _____

ADDRESS: _____

ACCOUNT NUMBER: _____

CURRENT EMPLOYER:

EMPLOYER: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

CO APPLICANT:

EMPLOYER: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

ARE YOU RECEIVING ANY TYPE OF STATE OF COUNTY AID? (OPTIONAL)

DO YOU OWN OR RENT THE PREMISE WHERE YOU ARE APPLYING FOR SERVICE?

LANDLORD'S NAME: _____

TELEPHONE NUMBER: _____

911 ADDRESS: _____
(PHYSICAL LOCATION OF PROPERTY)

HAS THERE EVER BEEN SERVICE AT THIS LOCATION BEFORE? _____

IF YES, THE PREVIOUS OCCUPANT (IF KNOWN) _____

NEAREST NEIGHBOR WITH TELEPHONE SERVICE: _____

DESCRIPTION OF DWELLING AS TO WHERE YOU ARE APPLYING FOR SERVICE:

(COLOR OF HOUSE, LANDMARKS, NUMBER ON HOUSE ETC.)

SEASONAL INFORMATION

ARE YOU GOING TO BE A SEASONAL CUSTOMER? _____

WOULD YOU LIKE YOUR SEASONAL SERVICE FOR: NOVEMBER 1 OR DECEMBER 1

WINTER ADDRESS: _____ WINTER PHONE #: _____

FOLLOWING ARE SOME TERMS AND CONDITIONS OF SEASONAL SERVICE:

- ❖ Use of the seasonal service will retain your telephone number when you return.
 - ❖ Suspension of service can only be requested for maximum of six months.
 - ❖ You will be charged fifty percent of your basic telephone service for the months that your service is disconnected.
 - ❖ \$7.93 reconnect charge.
 - ❖ The service will be reconnected on May 1 unless other wise requested.
 - ❖ We require at least five business days to suspend or restore you service for the season.
-

WOULD YOU LIKE TO LEASE A TELEPHONE FROM CITIZENS TELEPHONE CO.? _____
IF YES, PLEASE ASK A REPRESENTATIVE FOR STYLES AND PRICING

WOULD YOU LIKE ANY CALLING FEATURES? _____

PLEASE LIST BELOW THE FEATURES YOU WOULD LIKE:
(SEE ENCLOSED FORM FOR FEATURES)

FOR LONG DISTANCE SERVICE YOU WILL NEED TO PICK CARRIERS.
ENCLOSED IS A LIST OF LONG DISTANCE PROVIDERS AND THEIR
TELEPHONE NUMBERS. YOU MAY CALL THE TOLL FREE NUMBERS FOR
CALLING PLANS. YOU WILL NEED TO PROVIDE US WITH INTRALATA (LOCAL
LONG DISTANCE PROVIDER) AND AN INTERLATA (LONG DISTANCE CALLS
OUTSIDE OF THE 315 AREA CODE) LONG DISTANCE PROVIDER.

INTRALATA LONG DISTANCE CO. _____

INTERLATA LONG DISTANCE CO. _____

NOTICE

A *PIC* CHANGE IS WHEN YOU CHOOSE TO CHANGE YOUR IN STATE AND/OR
OUT OF STATE LONG DISTANCE CARRIERS. DUE TO LEGISLATION, WE DO
NOT HAVE THE AUTHORITY TO CONTACT OUR CUSTOMERS BEFORE MAKING
PIC CHANGES ON THEIR TELEPHONE NUMBERS. WHEN WE ARE NOTIFIED BY
MCI, WORLD COM OR ANY OTHER LONG DISTANCE CARRIER WE HAVE TO
MAKE THE *PIC* CHANGE IMMEDIATELY. WE NEED YOUR PERMISSION TO PUT
A *PIC* FREEZE ON YOUR TELEPHONE NUMBERS. THIS WILL GIVE US THE
AUTHORITY TO CALL YOU BEFORE A CHANGE IS MADE ON YOUR
TELEPHONE NUMBER.

SIGNATURE: _____ DATE: _____

TELEPHONE NUMBER: _____

TELEPHONE/CABLE TV LINE RIGHT OF WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the undersigned,

_____ do/does

hereby grant unto CITIZENS TELEPHONE COMPANY, MAIN STREET,
HAMMOND, NEW YORK, Inc., and to it's successors or assigns, the right to enter upon
the lands of the undersigned situated along the _____ road
in the county of St. Lawrence/Jefferson, (circle one) State of New York to construct and
maintain anchors, poles, wires, and to cut and trim trees and brush that interfere with or
threaten to endanger the operation and maintenance of above in order to provide said
location with telephone/cable TV service. Furthermore this agreement provides
permission to enter private roadway right of ways of subscribers when accessing
dwellings removed from public highways.

The undersigned agree(s) that all poles, wires, and other facilities installed on the
above route at the company's expense shall remain the property of the corporation,
removable at the option of the company.

CITIZENS TELEPHONE COMPANY

ANNOUNCES NEW FEATURES AND NEW RATES...

Citizens Telephone Company is pleased to announce that all calling features such as Caller ID and Call Trace are now available outside of the Hammond and Macomb exchanges. Anyone with calling number display equipment within and outside the Hammond and Macomb exchanges can view the number of anyone who calls them unless that person has exercised the option of having their call blocked. Blocking of calls can be implemented through line blocking or per call blocking simply by subscribing to Call Restriction which prevents your number from being displayed on all calls. You also have the option to prevent your number from being displayed on a Call ID device on a per call basis, just pick up the handset and dial *67 and listen for the confirmation tone then dial the number as usual. There is no charge for per call restriction.

Beginning February 1, 2008 the monthly rates for calling features will be:

Calling Feature:	Residential	Business
Call Waiting with Cancel Call Waiting	\$2.50	\$3.20
Call Forwarding	\$1.60	\$2.50
Call Forward-Busy	\$1.00	\$1.00
Call Forward-Don't Answer	\$1.00	\$1.00
Call Forward-Busy or Don't Answer	\$1.00	\$1.00
Three Way Calling	\$2.50	\$3.25
Speed Calling 8-Code	\$1.60	\$2.50
Speed Calling 10-Code	\$2.75	\$3.50
Call Restriction	\$3.50	\$5.25
Intercom Calling	\$1.50	\$2.50
Call Transfer	\$1.50	\$2.50
Reminder Service	\$1.50	\$2.50
Hot Line	\$1.50	\$2.50
Warm Line	\$1.50	\$2.50
Distinctive Ringing	\$3.20	\$5.50
Automatic Redial	\$0.50 per use	\$0.70 per use
Call Return	\$0.50 per use	\$0.70 per use
Customer Originated Trace	\$2.50 per trace	\$3.00 per trace
Caller ID	\$4.50	\$5.50
Priority Call	\$2.50	\$4.00
Call Waiting with Number ID	\$2.50	\$4.00
Selective Call Acceptance	\$2.50	\$4.00
Selective Call Forward	\$2.50	\$4.00
Selective Call Rejection	\$2.50	\$4.00
Remote Call Forwarding	\$2.50	\$4.00
Anonymous Call Rejection	\$2.50	\$4.00
Fixed Call Forwarding	\$2.50	\$4.00
Enhanced Call Forwarding Don't Answer	\$2.50	\$4.00

To subscribe or for more information about any calling feature...

CITIZENS TELEPHONE COMPANY OF HAMMOND, NY

Available InterLATA/IntraLATA Long Distance Carriers

Following is an alphabetical listing of the IntraLATA (which is 315 area only) and InterLATA (which is out of the 315 area) long distance companies available to you. Please select **one** company to provide your 1+InterLATA long distance service and one company to provide your IntraLATA long distance services.

For more information regarding the services of these companies, please call the toll free number listed with each company name.

ALLTEL COMMUNICATIONS, INC

Business 888-925-5835
Residential 888-925-5835

VERIZON

Business 800-556-2355
Residential 800-483-4224

AT&T- LONG DISTANCE SERVICE

Business 800-222-0400
Residential 800-303-1612
Hearing Impaired 800-833-3232
Direct Billing 800-327-0941

ONESTAR LONG DISTANCE, INC.

Business 800-482-0000
Residential 800-482-0000

BTI

Business 800-849-2111
Residential 800-849-2111

QWEST COMMUNICATIONS

Business 800-860-2255
Residential 800-860-1020

CITIZENS LONG DISTANCE

Same Local Company
New Long Distance Service
324-SAVE (7283) or 1-800-248-8353

SPRINT DIAL 1 SERVICE

Business 800-877-4020
Residential 800-877-4500

ECLIPSE TELECOMMUNICATIONS

Business 800-422-1199
Residential 800-422-1199

UNIDIAL

Business 800-393-7300
Residential 800-393-7300

PRIMUS

Business 800-842-6024
Residential 800-393-3000

WORLDCOM

Business 800-749-9600
Residential 800-275-0100

New York State Department of Public Service
Application for Lifeline Service

What is Lifeline Telephone Service? Lifeline service is intended to assist in making telephone service affordable for all residential customers. The following summary describes how the program works. A lifeline customer's telephone bill is lowered by an amount equal to the Federal Communications Commission-ordered Interstate Access Charge (currently \$6.50), plus an additional \$1.75 reduction in the rate for basic local residential exchange service.

Who is eligible for Lifeline Discounts? In order to be eligible for the discount, the applicant must meet set income criteria. In New York, individuals must be *Income Eligible* to receive assistance through one of eight programs: Medicaid, Family Assistance, Safety Net Assistance, Supplemental Security Income, Home Energy Assistance Program, Food Stamps, Veteran's Disability Pension, or Veteran's Surviving Spouse Pension.

How do I apply for the discount? Complete the application below and return it with proof of eligibility as described in the application to your local telephone company.

Do any restrictions apply? Please be aware that your telephone company will periodically confirm that your lifeline discount eligibility is still in effect. If you are no longer eligible, you will be notified that your discount will be discontinued.

(Please Print)

Name: _____

My home telephone number

Street Address: _____ Apt. #: _____

() _____ - _____

City: _____ State: NY Zip Code: _____

Telephone number where I can be reached to arrange service

Date of Birth: _____ Social Security Number: _____ - _____ - _____

() _____ - _____

I am now receiving assistance from the following programs (check all that apply to you):

☐ Medicaid (MA)

☐ Supplemental Security Income (SSI)

☐ Safety Net Assistance

☐ Family Assistance

☐ Food Stamps (FS)

☐ Home Energy Assistance Program (HEAP)

☐ Veteran's Disability Pension (non-service related)

☐ Veteran's Surviving Spouse Pension (non-service related)

☐ I am not receiving assistance for these programs, but I am eligible.

Please provide your ID Number for the program(s) checked:

Please read and sign the following statement: I certify that the above information is correct. I authorize the NYS Office of Temporary and Disability Assistance and my local telephone company to exchange such information as is necessary to verify my eligibility for the Lifeline discount. I understand that if I am no longer eligible, my lifeline discount will be discontinued.

Signature: _____ Date: _____

Important Notice:

You must prove your eligibility to subscribe to this program. You may attach a photocopy of your benefits ID card to this form. If you only receive HEAP, attach a photocopy of your HEAP approval notice, or a photocopy of your utility or fuel bill which shows your HEAP benefit (*please do not send original documents*). As an alternative, you may have an authorized representative of NYS Office of Temporary and Disability Assistance, Office of the Aging, or another authorized agency confirm your eligibility by signing below:

Signature: _____ Agency: _____ Date: _____

STATEMENT OF NONDISCRIMINATION

Citizens Telephone Company of Hammond, New York, Inc. is the recipient of Federal financial assistance from the Rural Electrification Administration, an agency of the U.S. Department of Agriculture, and is subject to the provisions of Title VI of the Civil Rights Act of 1964; as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, as amended, and the rules and regulations of the U.S. Department of Agriculture which provides that no person in the United States on the basis of race, color, national origin, age, or handicap shall be excluded from the participation in, admission or access to, denied the benefits of, or otherwise be subjected to discrimination under any of this organization's programs or activities.

The person responsible for coordinating this organization's nondiscrimination compliance efforts is Donald A. Ceresoli, Jr., General Manager. Any individual, or specific class of individuals, who feels that this organization has subjected them to discrimination may obtain further information about the statutes and regulations listed above from and/or file a written complaint with this organization; or the Secretary, U.S. Department of Agriculture, Washington, D.C. 20250. Complaints must be filed within 180 days after the alleged discrimination. Confidentiality will be maintained to the extent possible.

The Federal Communications Commission (FCC) has issued an order requiring local telephone companies to disclose customer billing name and address information to interstate service providers. Specifically, the FCC has required that:

A.) The Subscriber's billing name and address will be disclosed, pursuant to policies and rules concerning local exchange carrier validation and billing information for joint use calling cards, CC docket no. 91-115, FCC 93-254, whenever the subscriber uses a local exchange carrier card to pay for services obtained from the interstate telecommunications service provider, and

B.) The Subscriber's billing name and address will be disclosed, pursuant to policies and rules concerning local exchange validation and billing information for joint use calling cards, CC Docket No. 91-115, FCC 93-254, whenever the subscriber accepts a third party and collect call to a telephone station provided by the local exchange carrier.

As a result of this FCC requirement, a customer's name and billing address must be provided to an interstate service provider upon request to the customer's local telephone company if the customer has utilized the service of the provider. The FCC order permits the service provider to use the information to bill the customer directly.

CUSTOMERS WITH UNPUBLISHED OR UNLISTED NUMBERS:

The FCC requires disclosure of the billing name and address of a customer with an unpublished or unlisted number to an interstate service provider if the customer accepts charges to their account for service from the provider for third party or collect calls.

Customers that utilize a calling card issued by their local exchange carrier to bill interstate 0+ or operator assisted calls must provide written consent for disclosure of their billing name and address to interstate service providers. The FCC has required local exchange carriers to "deny" positive validation of a customer's calling card if the customer has not provided written authorization. Please provide your written consent by signing in the space provided below and return it to Citizens Telephone Company.

ACKNOWLEDGMENT BY CUSTOMERS WITH UNPUBLISHED OR UNLISTED NUMBERS

By signing in the space indicated below you acknowledge your written consent for the disclosure of your name and address by Citizens Telephone Company to interstate service providers when you utilize your calling card to charge service provided by the service provider and if you accept a third party or collect call completed by interstate telecommunications providers.

Signature

Print Name

Address

Telephone Number

Important Information
For All Citizens Telephone Customers

All-Call Blocking
Authorization Form

Below is an authorization form from Citizens Telephone Company. You will need to fill out this form and return it to our office to be sure that All-Call Blocking is added to your line in order to block the display or announcement of your telephone number.

All Call Blocking

To restrict Call ID and Automatic Recall fill out this reply form and send it with your monthly payment, mail it in a separate envelope or return it to our business office.

Return this form before August 1, 1999 to be sure All-Call Blocking is on your telephone before Call ID and Automatic Recall are introduced.

I authorize Citizens Telephone Company to block the display or announcement of my telephone number with All Call Blocking.

Name _____

Telephone Number _____

Address _____

Signature _____

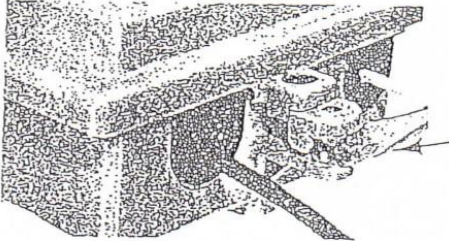
If you have more than one telephone line on which you would like All Call Blocking, please list them below. Only those numbers listed on the form will receive All Call Blocking.

***Please note

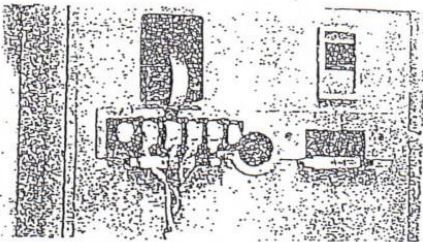
Subscribers who do not choose All Call Blocking may block the display or announcement of their telephone numbers on a per call basis by dialing *67 (touchstone) or 1167 (rotary-dial) before placing a telephone call. Callers who choose All Call Blocking may unblock calls on a per call basis by dialing *82 (touchstone) or 1182 (rotary dial) before placing a telephone call.

TEST INSTRUCTIONS

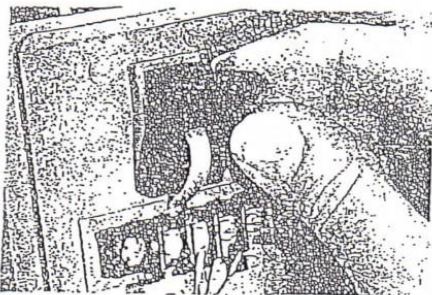
1. To open the cover, insert a screwdriver or coin into the slot and pry open.



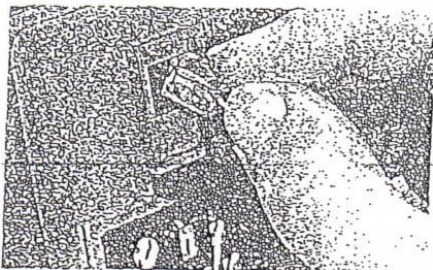
2. Locate proper test jack (1 or 2).



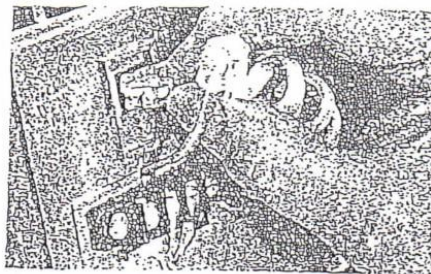
3. Pull to remove boot from test jack.



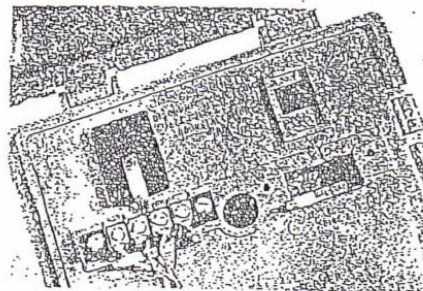
4. Press retainer clip and gently remove plug by pulling forward on plug.



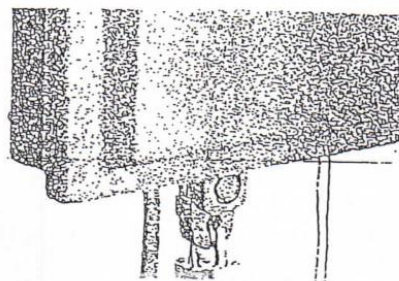
5. Plug a working phone into jack.
 - Listen for dial tone
 - Make a local telephone call
 - If call is completed the telephone company line is good and the problem is in your non-working phone or house wiring.



6.
 - Remove telephone from jack
 - Replace plug
 - Replace boot



7. Close the cover and install your lock to help protect against vandalism or unauthorized access to the telephone terminals.



CAC® 7600 Telephone Network Interface Installation

Instruction 205-249 Issue 3, 7/91

1.0 GENERAL

1.01 The CAC 7600 Telephone Network Interface is an outdoor demarcation point between telephone company and subscriber wiring. The unit houses up to 6 test jacks which are used to determine if faults are in subscriber or telephone company wiring. The unit will also house station protection, half ringers and other electronic modules.

2.0 MOUNTING

2.01 Location. Choose a vertical surface near approved ground but away from down spouts, permanent water sprinklers, or other water sources. The subscriber should have easy access to the unit for testing.

2.02 Surface Mounting. Use the external mounting ears for mounting. Make sure the unit is square to prevent warping. Use washers as shims to square the unit on uneven surfaces.

2.03 Conduit Mounting. Units can be mounted on vertical conduit with metal straps wrapped around the mounting ears. Mount the unit only in a vertical position to prevent water from entering.

2.04 Back Plate. Mounting knockouts are available on the back plate. Four are behind the top protector and one is behind the lowest subscriber bridge. Simply punch them out with a screwdriver.

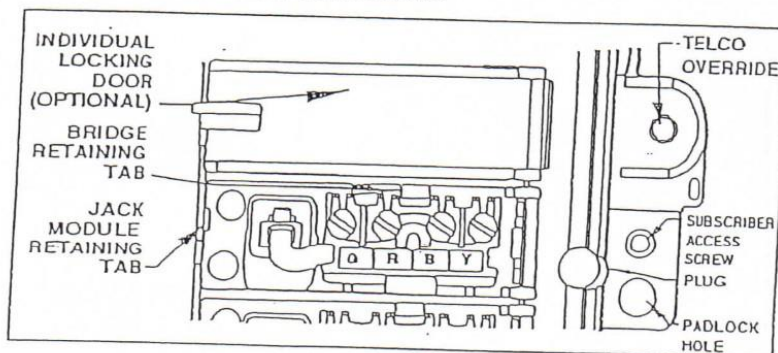


Figure 1 - Module

3.0 ACCESS

3.01 Opening the Unit. The unit's outside door is held shut with a snap lock and slotted screw. Customer padlocks can be defeated with a standard telephone company KS, 216B or Robertson tool. The same tool will open the inside protector compartment door.

3.02 Module Removal. To remove a module, push the retaining tab to the left (it's on the left side of the module), and lift the module out of its compartment -- left side first.

3.03 Electronics Placement. Kits are available for electronic board and MTU field installations.

3.04 Individual Locking Door. To remove the individual locking door on the jack module, open it all the way and lift out.

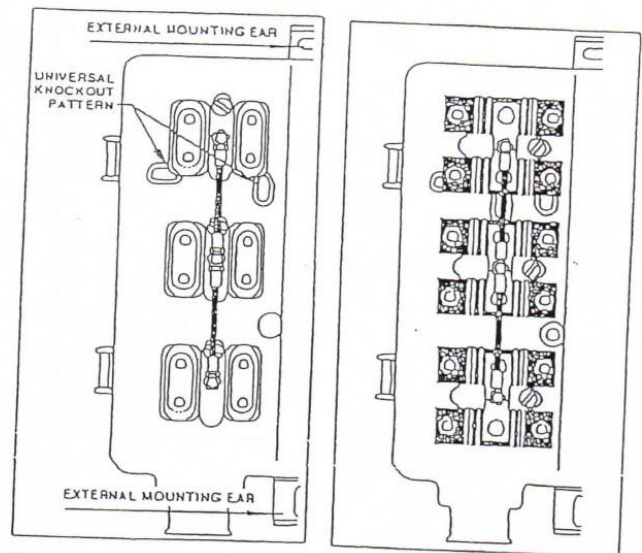


Figure 2 - 125 Protector Figure 3 - 350 Protector

4.0 PROTECTOR INSTALLATION

4.01 Protectors are mounted vertically (125 style protector) or horizontally (350 style protector) depending on the position of the protector adapter. Install the adapter in the proper position for the protector you are installing and wire in the usual way.

5.0 TELEPHONE COMPANY WIRING

5.01 Grommet Preparation. Remove the left-hand grommet and punch a small hole in the center of it with a pencil point. Do not use a knife to cut the grommet. Doing so may create too large an opening allowing moisture into the unit. Do not break through the edge of the grommet. Doing so may compromise the grommet's holding ability.

5.02 Wiring. Thread wire through the grommet and connect to the protectors. Press the grommet back into its slot.

6.0 CUSTOMER WIRING

6.01 See inside door for customer wiring instructions.

OVERRIDE:

7.0 PADLOCK HOLE PLUG

7.01 Plug Location: The plug is bagged and placed in the TELCO compartment.

7.02 Override access: Use a slotted screw driver and loosen the customer access screw and open the door, to reveal the override as shown in Figure 1. Insert the plug into the padlock hole and press until the top is flush with the override. Close door and secure the customer screw.